

Washington State Department of Personnel  
Class Specification

**INSULATION WORKER SUPERVISOR**

614G

**Abolished: Adopted 08/13/2009, Effective 08/14/2009**

**Definition:**

Supervise insulation workers and related trades workers performing mechanical insulation work.

**Distinguishing Characteristics:**

With delegated authority, interview and recommend selection of applicants, conduct training, assign and schedule work, act upon leave requests, conduct annual performance evaluations and recommend disciplinary action.

**Typical Work:**

Read plans and blueprints to determine scope of work, materials needed and their cost and availability;

Prepare estimates of project costs, including staff needed to complete project;

Inspect insulation projects to ensure compliance with applicable codes and regulations;

Order materials and maintain adequate inventory of supplies;

Participate in the development of and conduct preventive maintenance programs;

Enforce safety rules and regulations;

Assist in the development of the department budget;

Maintain work records and prepare reports;

Perform related duties as required.

**Legal Requirement(s):**

There may be instances where individual positions must have additional licenses or certification. It is the employer's responsibility to ensure the appropriate licenses/certifications are obtained for each position.

**Desirable Qualifications:**

Two years of full-time experience as a journey-level insulation worker including one year of full-time experience as an insulation worker lead or equivalent

OR

equivalent education/experience.

**Class Specification History:**

New Class: 4-6-90

New class code, formerly 5362, effective July 1, 2007.