

# Special Director's Meeting Minutes

## State Human Resources, Office of Financial Management

### March 11, 2015

#### Opening

The State Human Resources (SHR) Director's meeting was called to order at 3:30 p.m. on Wednesday, March 11, 2015 and held in Conference Room 110, first floor; Capitol Court Building; 1110 Capitol Way South, Suite 120; Olympia, Washington 98501-2251.

The results of this meeting are summarized below. Items modified after the printing of the Director's meeting agenda notice (20-Day Notice), were attached to the program as handouts and available at meeting. All other items were adopted as printed on the Director's meeting agenda unless otherwise noted below.

#### Present

##### Staff:

- Glen Christopherson, SHR Assistant Director, OFM
- Nancy Jacobski, SHR Human Resource Consultant, OFM

#### Logistics and Information

This publication and related materials are available on the Internet at the following web address: <http://www.hr.wa.gov/more/Meetings/DirectorMeetings/Pages/default.aspx>

Comments and suggestions regarding the meeting process and related publications; requests for alternate formats; or requests for digital, CD, or cassette copy of verbatim meeting proceedings are welcomed and may be forwarded to:

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## Meeting Minutes

### Introduction

**Glen Christopherson, SHR Assistant Director, OFM**: The Special Director's meeting was called to order by Glen Christopherson, SHR Assistant Director of the Office of Financial Management (OFM), at 3:30 p.m., Wednesday, March 11, 2015. Glen took action on all item(s) presented.

### Overview

There were no items presented for sections: A) Minutes Approval, B) Exempt Compensation, D) Compensation, and E) Rule Amendments. The meeting proceedings continued and addressed proposed item(s) in section C) Classification.

### Classification – Section C:

**Nancy Jacobski, HRC, Director's Meeting Coordinator**: The special meeting was called to order to re-introduce the Parks and Recreation Commission's proposal for consideration, which was postponed at the February 12, 2015 Director's meeting. Noted in the classification section of the agenda, there had been formatting changes to item 1, Park Ranger 1, since the agenda's printing, therefore item 1 "Emergency Handout – Revised" version was referenced which was the only item for consideration. Staff requested adoption on an emergency basis with an effective date of March 12, 2015. Scott Nicholson, OFM Labor Negotiator, asked to speak regarding adding one extra change to the Park Ranger 1 proposal.

Item(s) 1      389A Park Ranger 1 [Emergency Handout -Revised](#)

### **Speakers:**

**Scott Nicholson, OFM Labor Relations Negotiator**: Becky Daniels, Parks HR Manager; Peter Gayton, OFM/SHR/HRC; and Scott Nicholson, OFM/SHR/Labor Negotiator were all in support and recommended inserting the word *Park* into the definition, second paragraph. The sentence goes on to state "...fully qualified of any future Ranger 2." It should read instead, "...any future *Park* Ranger 2." This was also recommended by Teresa Parsons, Washington Federation of State Employees Representative. All are in agreement with this proposed additional language change since printing of the May 14<sup>th</sup> Director's meeting agenda.

Teresa Parsons, WFSE, HR Classification Specialist: Teresa reiterated in agreement the new additional language changes Scott proposed, inserting the word *Park* to read "*Park Ranger 2*" found in the second paragraph of the Definition. She also extended a thank you and appreciation to the State Parks and Recreation Commission for working together on this proposal.

**Glen Christopherson, SHR Assistant Director, OFM: Hearing no comments, item emergency handout was adopted as presented with an effective date of March 12, 2015.**

### Adjournment

Nancy Jacobski, HRC, Director's Meeting Coordinator: The business was concluded and the meeting was adjourned. The next regularly scheduled Director's Meeting was announced as being Thursday, May 14, 2015, beginning at 8:30 a.m., unless otherwise specified; Conference Room 110, first floor, Capitol Court Building, 1110 Capitol Way South, Olympia, Washington 98501-2251.

### Minutes Approved By

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Glen Christopherson, Assistant Director  
State Human Resources  
Office of Financial Management

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Date